



Somersworth Police Department

12 Lilac Lane

Somersworth, NH 03878

Business: (603) 692-3131 Fax: (603) 692-2111

David B. Kretschmar
Chief of Police

To: Paul Robidas
Stewart's Ambulance Service

From: Matthew D. Duval
Lieutenant
Somersworth Police Department

Date: March 29, 2020

Subject: **Protocols for Disclosure of COVID-19 Data to Local Call Centers/Dispatches, First Responders, Receiving Medical Facilities Personnel and Corrections Personnel**

To Paul Robidas,

On 03/29/20 at 1200 hours the Somersworth Police Department participated in a conference call with the State E.O.C. in regards to a new protocol for the disclosure of COVID-19 data to local dispatch centers. Please review "Attachment A; Local Call Centers/Dispatch Protocols" that was provided to us. The basic protocol indicates that when available we will be notified of the "Name, Address and Date an individual in Somersworth tested positive for COVID-19."

Once our dispatch center receives this information we will enter a "Site and/or Name Caution" for that person in our secure Records Management System (RMS). Our dispatch center will relay this information to EMS, Fire and Police if they are dispatched to an address or are dealing with the individual outside of their residence who tested positive within the past 21 days. The Somersworth Dispatch Center will also code the call as "Confirmed Victor Level."

This is privileged information that shall not be disseminated to anyone other than our First Responders from Somersworth, and mutual aid agencies when actually responding in a mutual aid capacity to an active call. There will be no paper or duplicate electronic copies made of the shared data. Any sharing of this information, other than listed above, will be in violation of NH RSA 141-C:10.